

To: All Members and Substitute Members of  
the Overview & Scrutiny Committee -  
Housing  
(Other Members for Information)

Cc: Portfolio Holder for Housing

When calling please ask for:

Kimberly Soane, Democratic Services  
Officer

**Policy & Governance**

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Direct line: 01483 523 258

Date: 6 March 2020

**Membership of the Overview & Scrutiny Committee - Housing**

Cllr Richard Seaborne (Chairman)  
Cllr Peter Marriott (Vice Chairman)  
Cllr Christine Baker  
Cllr Richard Cole  
Cllr Patricia Ellis

Cllr Michael Goodridge  
Cllr Michaela Gray  
Cllr Anna James  
Cllr Jacquie Keen

**Co-opted Members from the Tenants' Panel**

Terry Daubney

Dennis Smith

**Substitutes**

Cllr Jenny Else  
Cllr Carole Cockburn  
Cllr Joan Heagin

Cllr Jerry Hyman  
Gillian Martin

**Members who are unable to attend this meeting must submit apologies by the  
end of Monday, 9 March 2020 to enable a substitute to be arranged.**

Dear Councillor

A meeting of the OVERVIEW & SCRUTINY COMMITTEE - HOUSING will be held as  
follows:

DATE: MONDAY, 16 MARCH 2020

TIME: 7.00 PM

PLACE: COMMITTEE ROOM 1, COUNCIL OFFICES, THE BURYS,  
GODALMING

The Agenda for the Meeting is set out below.

Yours sincerely

ROBIN TAYLOR  
Head of Policy and Governance

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This meeting will be webcast and can be viewed by visiting [www.waverley.gov.uk/webcast](http://www.waverley.gov.uk/webcast)

### **Waverley Corporate Strategy 2019 - 2023**

Waverley Borough Council is an authority which promotes and sustains:

- open, democratic and participative governance
- a financially sound Waverley, with infrastructure and services fit for the future
- the value and worth of all residents, regardless of income, wealth, age, disability, race, religion, gender or sexual orientation
- high quality public services accessible for all, including sports, leisure, arts, culture and open spaces
- a thriving local economy, supporting local businesses and employment
- housing to buy and to rent, for those at all income levels
- responsible planning and development, supporting place-shaping and local engagement in planning policy
- a sense of responsibility for our environment, promoting biodiversity and protecting our planet.

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#### **Good scrutiny:**

- is an independent, Member-led function working towards the delivery of the Council's priorities and plays an integral part in shaping and improving the delivery of services in the Borough;
- provides a critical friend challenge to the Executive to help support, prompt reflection and influence how public services are delivered;
- is led by 'independent minded governors' who take ownership of the scrutiny process; and,
- amplifies the voices and concerns of the public and acts as a key mechanism connecting the public to the democratic process.

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#### **NOTES FOR MEMBERS**

Members are reminded that contact officers are shown at the end of each report and members are welcome to raise questions etc in advance of the meeting with the appropriate officer.

**Please note there will be a member briefing held at 5pm to discuss the Responsive Repair contract prior to the meeting. Refreshments will be provided in the members room after the briefing prior to the main meeting.**

## AGENDA

1. MINUTES (Pages 5 - 12)

The Minutes of the meeting of the Housing Overview & Scrutiny Committee held on 14<sup>th</sup> January 2020 are attached, and Members are asked to confirm them as a correct record.

2. APOLOGIES FOR ABSENCE AND SUBSTITUTES

To receive apologies for absence and note any substitutions.

Members who are unable to attend this meeting must submit apologies by the end of **Monday 9<sup>th</sup> March 2020** to enable a substitute to be arranged, if applicable.

3. DECLARATIONS OF INTERESTS

To receive from Members declarations of interests in relation to any items included on the agenda for this meeting, in accordance with Waverley's Code of Local Government Conduct.

4. QUESTIONS BY MEMBERS OF THE PUBLIC

The Chairman to respond to any written questions received from members of the public in accordance with Procedure Rule 10.

The deadline for submission of written questions for this meeting is Friday 6<sup>th</sup> March 2020.

5. QUESTIONS FROM MEMBERS

The Chairman to respond to any questions received from Members in accordance with Procedure Rule 11.

The deadline for submission of written questions for this meeting is Friday 6<sup>th</sup> March 2020.

6. CORPORATE PERFORMANCE REPORT Q3 (Pages 13 - 68)

To consider the performance report and make any observations or recommendations as appropriate.

7. HOUSING DEVELOPMENT UPDATE (Pages 69 - 72)

To receive an update from Louisa Blundell on the current council housing developments

8. HOUSING ELEMENTS OF DRAFT CLIMATE EMERGENCY ACTION PLAN

To receive a verbal update from Andrew Smith and Hugh Wagstaff on the housing elements of the draft climate emergency action plan.

9. ALLOCATION SCHEME UPDATE (Pages 73 - 86)

To receive an update from Michael Rivers and Andrew Smith on the allocation scheme.

10. MENTAL HEALTH AND HOUSING

To receive a verbal update from Michael Rivers and Laura Dillon on mental health and housing.

11. HOUSING MAINTENANCE - RESPONSIVE REPAIRS AND VOIDS CONTRACT (Pages 87 - 92)

To receive a verbal update on the Housing Responsive Repairs and Voids Contract.

12. COMMITTEE WORK PROGRAMME (Pages 93 - 100)

The Housing Overview & Scrutiny Committee, is responsible for managing its work programme.

The work programme (attached) takes account of items identified on the latest Executive Forward Programme (Annexe 2) as due to come forward for decision.

A Scrutiny Tracker has been produced to assist the Committee in monitoring the recommendations that have been agreed at its meetings. The Tracker details the latest position on the implementation of these recommendations and is attached as Part C of the work programme.

**Officer contacts:**

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